

RMS PAC MEETING Minutes
September 11th, 2023

PAC Executives

President: Ana Longman

Vice President: Jaime Raymer

Secretary: Jennifer Gelz

Treasurer: Mary McBride

Faculty Administrators

Rod Baruta

Derek Markides

Purpose of the PAC: We are here to advocate and support students, raise funds for extra activities or things that may not be funded through the school, put on school events to build community and cohesiveness within the parent and student body. Every parent/guardian is a member of the PAC.

For more information please visit: <http://bccpac.bc.ca/index.php/members/pac-dpac/what-is-a-pac>

WELCOME, ATTENDANCE & INTRODUCTIONS:

- Meeting commenced @ 7:04pm via Zoom
- In attendance: Ana Longman, Jennifer Gelz, Mary McBride, Jaime Raymer, Derek Markides, Rod Baruta, Caryn Richardson, Samantha Sawtzky, Niki Suedbeck, Christina Kelly, Sally McLaren, Catrina Fulton, Jenn Elder, Sudip Shrestha, Ruciel Valmeo, Kristin Perdriel, Jenn Krate, Helen Young, Diana McCarron, Christina Lehnhardt, Paulette Brager, Mia Lawton, Amanda Meer

ADOPTION OF May 15th, 2023 AGM MEETING MINUTES:

- Notion put forth to adopt May 15th, 2023 AGM meeting minutes by Ana Longman; notion second by Mary McBride

ADOPTION OF September 11th, 2023 AGENDA (Any additions or deletions?):

- Notion put forth to adopt the September 11th, 2023 meeting agenda by Mary McBride; Notion second by Ana Longman

PRINCIPAL'S REPORT: given by Rod Baruta & Derek Markides

- Derek Markides introduced - brief personal and professional background provided
- RMS Administration spending time in the first week welcoming the students and staff
- processes started to get Enrichment class choices started - aiming to start week of Sept 25th
- Significant increase in student enrollment for the 2023-24 school year will prompt a thorough assessment of budget
- Truth & Reconciliation Day coming up - Sept 29th - Orange Shirt Day
- School Store & Pizza Fridays will start up at the first week of October
 - ?gluten free options - YES will add this year!
 - Student store is ran by Rod and students - not a for profit venture, more for experience base
 - The small amount of money that is made goes back to the kids in spirit days, etc
- Who is the point person RMS PAC should communicate with?
 - Send RMS PAC communications to Derek to have him circulate to RMS Admin and Families
- Rugby Uniforms - Did RMS buy them already? Rod Baruta to look into it and get back to the RMS PAC in order to sort out payment (Gaming Account)
- Crew - "homeroom", multi-graded - 20 minutes per day, social/emotional check in, Core - the two teachers that the students have for the curriculum subjects

TREASURER'S REPORT:

- Interior Savings Accounts in the process of being handed over to new RMS PAC - removing signing authority of previous PAC members and adding signing authority to the new PAC members
- Status of Gaming Account
 - Balance: \$2915.02 (August 2023)

- Status of Gaming Grant - in progress - needing to provide Gaming Account purchase records for 2020-21, 2021-22, 2022-23
- Status of General Account
 - Balance: \$7843.65 (August 2023)

HOT LUNCH REPORT:

- Status of Hot Lunch *see flyer on FACEBOOK page
- Please assign your hot lunch to your students CORE teacher - doesn't matter which core teacher; hot lunch distribution is done through hot lunch window in the cafeteria
- Ordering is open until Sept 29th for October 12th, 19th, 26th & November 2nd, 9th, 16th, 23rd, 30th
- Vendors: Pita Pit, McDonalds, Dominos, Boston Pizza and Mucho Burrito ?add Sushi

COPAC REPORT: (resource – www.copac.sd23.bc.ca)

- Need a COPAC rep - 2nd Monday of each Month; via ZOOM, 7pm
 - Website is a great resource for online courses for parents, community information,
- Sign up on Facebook to the COPAC Facebook Page!!

OLD BUSINESS:

- Follow up with RMS admin re: rugby uniforms - Rod or Derek to ask Laurie for invoice and will be provided to the RMS PAC for payment
- Consider whether the RMS PAC continues to fund the year-end celebrations (general account)
 - Funding for this will be discussed at a later date (Spring Funding meeting)
 - Need to look at the budgeting in order to have the funds to contribute

NEW BUSINESS:

- RMS PAC and FAMILIES communication
 - Meetings at this time will be ZOOM only (further discussions will happen about perhaps doing a hybrid)
 - Join the Facebook Page to stay up to date with what is going on @ RMS
 - RMS PAC will also send important reminders/advertising for fundraisers to RMS admin to circulate via school messenger app if you aren't on social media
 - RMS PAC to organize meet and greet) RMS PAC Executive will collaborate to organize a date in mid to late October
- RMS PAC meetings - will be held over ZOOM
 - Dates: October 10th, November 14th (Funding), December 12th, March (funding), May (AGM)
 - What is the difference between a funding meeting and a regular meeting - Funding meeting is used to review funding requests from the RMS admin - they complete a GOOGLE FORM explaining what they want, this is why, this is how much money I need.
 - For any funding requests >\$500 a formal vote needs to go to the RMS PAC executive - in order to approve there needs to be at least two non executive members to put the notion to vote put forth.
 - All RMS PAC funding requests have to be non-curricular
- Popcorn Fundraiser
 - Organized by Jaime Raymer and will be sold for \$2.00/bag - will be sold randomly throughout the months of September and October
- RMS Merchandise -
 - RMS Merchandise was bulk bought for the 2022-23 school year and it had a much higher sales margin than previous years where we submitted individual orders; last year we bought hoodies, sweatpants and gym bags (sold all the hoodies), going forward into this year we have a small inventory of sweatpants left over and many gym bags
 - This year went ahead and bulk bought more hoodies and then also bought t-shirts and color changing water bottles - bought in August so that product could be available at the beginning of the school year to increase hopes for sales with new school spirit
 - RMS PAC is requesting a notion to be put forth to use RMS PAC funds to pay for this invoice (general account) ***PLEASE SEE BELOW FOR INVOICE***

B.C. Sportswear
Unit 1-1925 Kirschner Road
KELOWNA BC V1Y4N7
250-862-2393
info@bcsportswear.ca
www.bcsportswear.ca
GST Registration No.: 728731688RT0001 PST (BC)

Registration No.: 1104-2920

INVOICE

P.O. NUMBER
Spirit Wear



BILL TO
Jen Gelz
Rutland Middle School

INVOICE # 8219
DATE 08/31/2023
DUE DATE 09/01/2023 TERMS Due on receipt

QTY	DESCRIPTION	RATE	AMOUNT	TAX
50	Gildan Heavy Blend Hoodie - Navy 2 colour print on full front For youth	25.62	1,281.00	G 9.82 923.08 G
94	Gildan Cotton Tee - Navy 2 colour print on full front For youth	4.08	612.00	S
150	24 OZ. COLOR-CHANGING WATER BOTTLE Blue			
1	Water bottle Setup Charge	60.00	60.00	S

SUBTOTAL 2,876.08

GST @ 5% 143.80
PST (BC) @ 7% 47.04
TOTAL 3,066.92
BALANCE DUE **\$3,066.92**

- Mia Lawson put forth a notion to pay the above invoice of \$3066.92 to BC Sportswear for the RMS Merchandise; notion second by Niki Suedbeck
 - Notion put to VOTE
 - Majority vote for YES to the above notion 11/18
- Fundraising
 - Purdy's - ?beginning October typically (usual kept open for 5 weeks); timed with Christmas
 - Deilman's - when to start - follow up with Jaime
 - Basil Cooper - Jen to organize
 - Scoops cookie dough

NEXT MEETING: October 10th 2023 via ZOOM; then every second Tuesday thereafter

ADJOURNMENT: Ana Longman put forth a notion to adjourn the meeting. No objections. Meeting adjourned @ 8:12pm