

RMS PAC Meeting Minutes
March 1st, 2022 @ 7pm
Meeting ID: 642 5554 4626

PAC Executives

President: Kaylyn Martin

Vice President: Marina Hailey

Secretary: Jennifer Gelz

Treasurer: Adrian Burton

Faculty Administrators

Rod Baruta

James Geen

Purpose of the PAC: We are here to advocate and support students, raise funds for extra activities or things that may not be funded through the school, put on school events to build community and cohesiveness within the parent and student body. Every parent/guardian is a member of the PAC.

For more information please visit: <http://bccpac.bc.ca/index.php/members/pac-dpac/what-is-a-pac>

WELCOME, ATTENDANCE & INTRODUCTIONS

- **Commenced @ 7:04pm via ZOOM**
- In attendance via ZOOM: Kaylyn Martin, Adrian Burton, Marina Hailey,, James Geen, Becky Ingbritson, Susan Ito, Amber Biglow, Jacquie Haycroft, Shawn Fennell, Angela Scheming, Patti Harms, Lisa Vogan,

ADOPTION OF March 2022 AGENDA (Any additions or deletions?)

- Notion to adopt: Marina Hailey 2nd: Susan Ito

ADOPTION OF January 20th, 2022 MEETING minutes

- Notion to adopt: Becky Ingbritson 2nd: Marina Hailey

PRINCIPAL's REPORT - Reported by James Geen

- PAC agreed to partially funding Fencing
 - Will get back to the PAC regarding how much money we are contributing
- Recently - Pink Shirt/Harmony day - very impressed on the turn out
- Yearbook development in progress - the above captured in photos
- Lunch time SNACK SHOP - in the cafeteria - healthy snacks/drinks
 - Money to go back to the school
 - Increased student involvement - gaining life skills
 - ? change name to "SNACK SHACK" or "VOODOO SNACK SHACK", "TUCK SHOP" suggestion
- Changes with COVID protocols
 - Moving forward with changing HOT LUNCH pick up
 - Rapid Antigen Tests - being handed out direct to parent/guardian NOT STUDENTS
 - Collection times will be posted in detailed email; if that
 - If they aren't wanted the boxes will be sent back to SD23
- K-12 Ministry Reporting Order - Provincial Order
 - changing how the schools report students performance to parents/guardians
 - Ministry mandated reports on student performance - delayed to September 2023
 - SD23 is still moving forward to share the reporting prior to above dates
- Will lockers be coming back soon?
 - Hopefully after Spring Break - sooner rather than later

TREASURER's REPORT - Adrian Burton reported

- Account update
 - General Account
 - Estimated just over \$5316.42

- ? check the funding request (approved for \$4000/request was \$3700/cheque was issued for \$4132 for laser cutter - Kaylyn will investigate the details as unsure it was funded correctly - perhaps we paid for something we didn't agree to fund
- All items we approved to fund came in at requested or just under request fund amount
- Unable to get the Cricut machine donated to RMS because we don't have a registered charity number it is being donated through - ?Costco can donate to SD23, SD23 issues a receipt then SD23 gives it to RMS - James unfamiliar with this - will search out answer
- Gaming account
 - Funding requests for foosball/ping pong tables, volleyball nets have been transacted
- Funding requests
 - Most are paid; a few still outstanding
 - Will fund Fencing,
 - Skating is fully funded and the cost came in under quoted request
 - Goal was to have money left over to fund year end celebrations

HOT LUNCH REPORT - Adrian Burton to Report

- February profit \$417.32
- April and May hot lunch will be opened at the same time and be open for the majority of the month of March; Should ordering for specific date close 2 weeks prior to hot lunch date? Should we open all the months and order all at once?
- Juice boxes added to the hot lunch ordering - cheap to buy and yields good profit

COPAC REPORT (resource – www.copac.sd23.bc.ca) - Becky Ingbritson reported

- Budget presentations
 - Very thorough - posted online (COPAC website)
 - Should PAC's receive the budget review from the school's admin (Principals/Vice-Principals)
 - An inviting list of seminars
- What is the BCCPAC? <https://bccpac.bc.ca/>

OLD BUSINESS:

- Confirmation of date for **Spring Funding Meeting will be APRIL 2023**
- Year End Celebrations
 - Last year - 3 days, one day for each grade, lunch was provided, a variety of bouncy castles, water castles - very positive experience for students and staff
 - Last year's cost approx \$7000 (\$3500 for equipment/\$1500 for food)

NEW BUSINESS:

- What fundraisers are we interested in doing over the next 6months?
 - FunRaizin Fundraiser idea?
 - Will explore products available at future date - Kaylyn to look into
 - T-Bone's - order form, money sent via e-transfer
 - Difficult to collect money - could use munchalunch as ordering platform
 - Not many parents on call interested
 - LittleCreek fundraiser **
 - Up to 29% profit margin - Becky to forward PAC info
 - Popular with parents on the call
 - SpiritWear - going forward what does this look like?
 - Took a profit loss on previous order - the amount we sell dictates our profit
 - Most popular time is hoodies (data from previous orders)
 - ?Valley contract screen printing - Kaylyn to look into costs/products
 - <https://bcsportswear.ca/contact-us/> - Kaylyn to look into costs/products
 - DFSCANADA Easter fundraiser
 - ? would the products be of interest

- Growing Smiles
 - Hanging baskets for the spring -
- Request for Funds
 - Lindsay Ellis request for \$165 (snow shoeing)
 - Notion put forward to provide funding by Becky Ingbritson, 2nd: Marina Hailey
 - Ken Lonstrups request for \$350 (clay boards)
 - Notion put forward to provide these funds by Becky Ingbritson, 2nd: Adrian Burton
- YEAR END Celebration - Vote on the amount of money we are going to spend
 - TABLED to the April funding meeting
 - Going forward - we have \$10,000 left in gaming account to fund
 - In the past we offer \$10/child - for approx \$6000
 - Estimated costs \$5800 for activities; \$1300-1500 for food
- Nominations for PAC members for 2022-2023 school year
 - What is the process to nominate? Send an email to the PAC to nominate
 - What meeting will nominations be discussed?
 - AGM meeting in MAY 2023
 - Nominations for PAC will be discussed then

ADJOURNMENT - March 1st @ 8:11pm

Next PAC MTG: April 5th , 2022 via ZOOM