



# RMS RAPTORS

## PARTNERS IN LEARNING: THE RMS COMMUNICATION GUIDE

### Our Commitment to Families

### Parent & Guardian Responsibilities



#### The 24-Hour Reply Standard

School staff endeavor to reply to all messages within 24 hours; for pressing or immediate concerns, please contact the main office directly.



#### Primary Channels: Email & Phone

RMS uses email and phone as the primary means to reply to all issues and work collaboratively toward solutions.



#### Weekly Updates with "RMS News"

Every Friday, school-wide information, important dates, and classroom-specific details (like field trips) are sent to your inbox.



#### Communicating Student Learning (CSL)

While formal learning reports are sent home three times a year, families are encouraged to reach out anytime to discuss a student's education and wellbeing.

### Important Dates & Contacts



#### Main Office: (250) 870-5109

This is the primary point of contact for urgent information or if you do not receive a reply from a teacher.



#### Parent-Teacher Conferences

Formal sessions are held twice a year, in October and February, to review student progress.



#### Regular Website Check-ins

The RMS website is the hub for up-to-date dates and information; please report any inconsistencies found while navigating.



#### Keep Your Contact Info Current

Ensure the school has your correct email and phone number on file, as these are the vital links for all action-to-home communication.



#### Use the Safe Arrivals App

For student absences, parents should use the app or contact the Office directly. (250) 870-6109.



#### Connect with Teachers Early

When a concern arises, contact the teacher immediately to set up an appointment; early problem-solving often leads to the best resolutions.



#### Join the Parent Advisory Council (PAC)

Beyond formal parent-teacher conferences, parents are invited to partner in learning through the PAC and school meetings.