

**RMS PAC MEETING Minutes
2023-24 AGM
MAY 14th, 2024 @ 7pm**

PAC Executives1

President: Ana Longman

Vice President: Jaime Raymer

Secretary: Jennifer Gelz

Treasurer: Mary McBride

Faculty Administrators

Rod Baruta

Derek Markides

Purpose of the PAC: We are here to advocate and support students, raise funds for extra activities or things that may not be funded through the school, and put on school events to build community and cohesiveness within the parent and student body. Every parent/guardian is a member of the PAC.

For more information, please visit: <http://bccpac.bc.ca/index.php/members/pac-dpac/what-is-a-pac>

WELCOME, ATTENDANCE & INTRODUCTIONS

- Commenced via ZOOM @ 7:04pm
- In attendance: Ana Longman, Jaime Raymer, Mary McBride, Jennifer Gelz, Rod Baruta, Derek Markides, Amanda Kraft, Charlene Barren, Diana McCarron, Sol Falcon

ADOPTION OF April 16th, 2024 Meeting Minutes

- Motion put forth to accept the April 16th, 2024 Meeting minutes by Ana Longman, motion seconded by Jaime Raymer

ADOPTION OF May 14th 2024 AGM Meeting Agenda (Any additions or deletions?)

- Motion put forth to accept the May 14th, 2024 AGM Meeting Agenda by Jaime Raymer, motion seconded by Mary McBride

PRINCIPAL's REPORT: provided by Rod Baruta and Derek Markides

- North Zone Indigenous staff meeting (Rutland through the Lake Country) in attendance
- UBCO forum - Grade 8 teachers specifically (8 schools from the district in attendance)
 - Decolonization within the school curriculum
- Grade 6 track & field meet - huge success
- Grade 5 Play Day (May 15th) - cohort enrollment approx 210 students feeding into RMS; numbers anticipated for years to come to reach likely greater than this, students get to have a tour of the school, have a hot dog cookout; Rod and Derek will be visiting feeder schools over the next few weeks
- In the next following weeks they will be building the classes for the 2024-25 school year
- Estimated enrollment for RMS for 2024-25 school year anticipate to be >600 students
 - Lots of immigrating students, probably most multicultural/diverse school in the district

TREASURER'S REPORT:

- Review of the General Account
 - Beginning of March 2024: \$17, 212.39
 - End of March 2024: 18,903.08
 - Beginning of April 2024: 18,903.08
 - End of April 2024: \$17,518.08
 - *extra banking fee (due to a stop payment on a cheque)
- Review of the Gaming Account
 - End of March 2024: \$11,159.02
 - End of April 2024: 11,157.02
 - Update on Gaming Grant
- Status of 2024-25 application - submitted May 14, 2024
- One more funding item to be paid out from the Fall request - skating and bus fees

HOT LUNCH REPORT:

- Hot Lunch Profit: \$5,159.06
- Reminder of June hot lunch dates - trialing Chester's Chicken

- What vendors are secured for 2024-25 school year
 - Good Brothers, Mucho Burrito, Boston Pizza, Pita Pit, McDonalds, ?Chesters Chicken (trialing in June)

COPAC REPORT (resource – www.copac.sd23.bc.ca): reported by Amanda Kraft

May 6th COPAC Notes

- *Trustee report - Val Johnson - Letters went for the transit for teens initiative (free transportation for teens 18 and under) from the board (COPAC also wrote a letter to the city)*
 - *Early learning initiatives - on sd23 website (Board of Education April 17 student service meeting) - stongstarts (we have 8 with 1500 registered families)*
 - *Policy amended for people to come to board meetings and can comment on what is an action, information or advocacy item*
 - *5 year capital plan - new schools, additions, site acquisitions, minor funding (playground - funds requested for 3 school playgrounds including SRE)*
 - *Requested portable funding*
- *COPAC is asking RMS to deposit the \$75 cheque they sent us*
- *Gaming grant application by June 30th - email Roslyn Hazen if we have any questions on that application (copac.treasurer@sd23.bc.ca)*
- *COPAC social May 10th at 6:30 - bring a chair*
- *Cellphones in schools - anyone want to be on the subcommittee?*
- *May 13th PIE (Partners in Inclusive Education) meeting (last one for the year) - discussing changes to inclusive ed department and accessibility survey*
- *Simon was voted in as director for BCCPAC for the coming school year*
- *We took 40 proxies to the AGM and we are hopeful for some changes (the proxies were the tipping point for many items)*
- *We submitted 3 resolutions that were passed*
 - *One about use of electric scooters etc. and age of students able to use them (awareness of legality and education about them)*
 - *Equitable access for transportation for students - increased bus funding*
 - *Funds for outdoor sun safety education (added in other weather as requested during the deliberations with other districts)*
- *Additional resolutions:*
 - *Also agreed deferred maintenance needs to be addressed by the province and asked for an increase of the AFG (annual facilities grant) - plus making the AFG formula public*
 - *BCCPAC will publish meeting agendas in advance*
 - *Publish and circulate meeting minutes*
 - *Trial basis - open up BCCPAC board and some committee meetings to more members*
- *Last 3 resolutions were also proposed last year but did not pass*
- *BCCPAC fee will be \$100 for next year*
- *When we know executive for next year those names can be sent to COPAC*

OLD BUSINESS:

- *Fall Funding approval invoice outstanding:*
 - *H2O swimming/bus (McGuigan/Weibe) invoice is still outstanding \$450 (total)*
- *Vote required to fund PIZZA PARTY*
 - *Pizza party May 28th *Grade 6's will be fed @ Mission Creek*
 - *cheese pizza, pepperoni pizza, gluten free cheese*
 - *Funds needed approx \$3000 to feed entire school (gaming funds)*
 - *Motion put forth to use up to \$3000 for the Pizza Party by Mary McBride, motion seconded by Jennifer Gelz*
 - *Motion put to vote - unanimously voted YES*

NEW BUSINESS:

- *ZOOM license expiring - migrating to MS Teams for virtual meetings (free use)*
- *Review of Budget items for 2024-25 School Year*
 - *Munchalunch membership fees - estimated \$336*
 - *BCCOPAC fees - estimated \$100*

- RMS MERCH - estimated \$5000 (school start up)
- Welcome BBQ - estimated \$1000
- COBSS - estimated 2100.00
- Kernels POPCORN - estimated \$350 (school start up)
- End of School Year Celebrations June 2025 - estimated \$5000
 - Motion put forth to spend the above proposed amounts during the 2024-25 school year by Mary McBride, motion seconded by Jennifer Gelz
 - Motion put to VOTE - Unanimously YES
- Roll out of an Event/Fundraiser calendar
 - A tentative calendar of foreseeable events will be published to help advise future RMS PAC members

*Year at a Glance ***tentative schedule****

August:

- *1st - 15th: Order custom spirit wear from local vendors to promote community pride and fundraising.*
- *10th: Order gourmet popcorn from a nearby supplier for unique fundraising options.*
- *20th: Contact local vendors to discuss hot lunch program options and establish partnerships.*

September:

- *1st: Submit funding requests to local organizations and government bodies for support.*
- *5th: Contact Purdys Chocolatier and Dielman's Kitchenware to schedule fall fundraising events.*
- *10th: Coordinate with a local artist for collaborative fundraising efforts.*
- *15th: Set up Munch a Lunch to resume operations after the summer break.*

October:

- *1st: Await responses and funding approvals from local organizations.*
 - *Liaise with admin to confirm there are no overlaps of requests*
- *15th: Confirm participation and finalize details for fall fundraising events.*

November:

- *1st: Launch a comprehensive campaign for Christmas hamper donations, engaging local businesses and residents.*

December:

- *25th: Enjoy a well-deserved break and celebrate the holiday season.*

January:

- *1st: ?COPAC member going to AGM in Vancouver*
- *15th: Coordinate with local florists to plan Mother's Day flower sales, a beloved tradition.*

February:

- *1st: Reach out again to Dielman's Kitchenware and Purdys Chocolatier to schedule spring fundraising events.*
- *10th: Collaborate with a local artist on upcoming fundraising initiatives.*

March:

- *1st: Await responses and funding approvals for spring initiatives from local organizations.*
- *15th: Confirm details and promotional strategies for upcoming fundraising events.*

April:

- *1st: Begin advertising for the Parent Advisory Council (PAC) and its initiatives to raise awareness.*
- *20th: Hold PAC meetings to discuss progress and plan future initiatives.*

May:

- *10th: Host the PAC's Annual General Meeting (AGM), providing updates and engaging with stakeholders.*
- *15th: connect with Basil Cooper to book fall photoshoot dates*

June:

- *15th: Finalize financial reports and costs for the year, ensuring transparency and accountability within the community.*

- How do we want to roll out future teacher funding requests
 - Google form will be rolled out to RMS admin much earlier 2024-25 school year so that RMS PAC can liaise with RMS admin to ensure no overlap with requests (end of September review)
- Funding opportunities for next year?
 - Greenery, Skogies car wash - gift card
 - Poinsettia/Christmas greenery fundraiser
- Each member of current RMS PAC executive & COPAC rep provided a description of their role within the group
- Expression of interest for RMS PAC executive
 - Sol Falcon interested in shadowing Secretary role
- Nominations to RMS PAC executives?
 - Terms for RMS PAC Executives is 2 years - after 2 years and no one else wants the position you continue if you consent to do so.
 - No new nominations
 - Ana Longman
 - Ana Longman nominated herself to maintain her position for the 2024-25 school year as President for RMS PAC
 - Jaime Raymer
 - Jaime Raymer nominated herself to maintain her position for the 2024-24 school year as RMS PAC Vice-President and Hot Lunch organizer
 - Jennifer Gelz
 - Jennifer Gelz nominated herself to maintain her position for the 2024-25 school year as the RMS PAC Secretary
 - Mary McBride

- Mary McBride nominated herself to maintain her position for the 2024-25 school year as the RMS PAC Treasurer
 - Mary McBride made a suggestion for the RMS PAC to review the Bylaws/Constitution
 - Confirmed that they do not need to be redone - review for the need for amendments
- Treasurer will publish a treasury statement mid summer
- Carryover for June meeting - ?Yearbook subsidy - ?? consider this to fund with gaming grant money
- Hot Lunch for June ordering closes on May 17th, 2024

Meeting Adjourned @ 8:33pm

NEXT MEETING: June 18th 2024 @ 7pm via ZOOM